



*Please reply to:*

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Date: 15 September 2025

## **Notice of meeting**

### **Audit Committee**

**Date:** Thursday, 25 September 2025

**Time:** 7.00 pm

**Place:** Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

#### **To the members of the Audit Committee**

Councillors:

J. Button (Chair)

K. Howkins (Vice-Chair)

Neall

L. E. Nichols

H.R.D. Williams

P.N. Woodward

R. Chandler

P. Briggs

S. Seehra

Substitute Members: Councillors M. Arnold, C. Bateson, J.R. Boughtflower and T. Burrell

*Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.*

**Spelthorne Borough Council, Council Offices, Knowle Green**

**Staines-upon-Thames TW18 1XB**

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## Agenda

### Page nos.

- 1. Apologies and Substitutes**  
To receive any apologies for absence and notification of substitutions.
- 2. Minutes** **5 - 10**  
To confirm the minutes of the meeting held on 10 July 2025.
- 3. Disclosures of Interest**  
To receive any disclosures of interest from Councillors in accordance with the Council's Code of Conduct for members.
- 4. Committee Forward Plan** **11 - 14**  
To consider and approve the work programme for the municipal year
- 5. Public Questions** **15 - 16**  
The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.  
  
At the time of publication of this agenda 3 questions were received.
- 6. External Audit Quality Assessment** **17 - 36**  
Committee is asked to note arrangements for the pending external assessment of the Southern internal Audit Partnership against the Global Internal Audit Standards in the UK Public Sector.
- 7. Annual Internal Audit Report and Conclusion 2024-25** **37 - 66**  
The Committee is asked to consider and note the Annual Internal Audit Conclusion 2024-25.
- 8. Internal Audit Strategy** **67 - 80**  
The Committee is asked to note the Internal Audit Strategy 2025-28.
- 9. Internal Audit Progress Report** **81 - 100**  
The Committee is asked to:
  1. Note the Internal Audit Progress Report – August 2025 (appendix A); and

2. Approve the adjustments to the internal audit plan 2025-26.

**10. Annual Governance Statement 101 - 128**

The Committee is asked to review and approve the draft Annual Governance Statement as outlined in Appendix 1.

**11. Value for Money Reports - BDO 129 - 186**

The Committee is asked to consider the Value for Money report from BDO

**12. Value for Money - Grant Thornton**

Report to follow

**13. Audit Committee Governance Arrangements**

Verbal update

**14. Corporate Risk Management (Corporate Risk Register)**

Verbal Update